



MITRE HOUSING ASSOCIATION LTD

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the form using a ball point pen and send it to:

MITRE HOUSING ASSOCIATION LTD
BLAIN HOUSE
BRIDGE LANE
PENRITH
CUMBRIA
CA11 8QU

Originator's Identification Number

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Name(s) of Account Holders(s)

FOR MITRE HOUSING ASSOCIATION LTD OFFICAL USE ONLY
This is not part of the Instruction to your Bank or Building Society.

Please tick the required date for payment:

1st of the month

Weekly

If none of the boxes are ticked, it will be assumed that you wish to pay on the 1st of the month.

Bank / Building Society account number

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Branch Sort Code

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Instruction to your Bank or Building Society

Please pay Mitre Housing Association Ltd Direct Debits from the account detailed in this instruction subject to the safeguards, assured by the Direct Debit Guarantee.

I understand that this instruction may remain with Mitre Housing Association Ltd and if so details will be passed electronically to my Bank or Building Society.

Name and full postal address of your Bank/Building Society

To the Manager	Bank/Building Society
Address	
Postcode	

Signatures(s)

Date:

Reference Number

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Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

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This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Mitre Housing Association Ltd will notify you ten working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Mitre Housing Association Ltd or your Bank or Building Society you are guaranteed a full and immediate refund from your branch, of the amount paid.
- You can cancel a Direct debit at anytime by writing to your Bank or Building Society. Please also send a copy of the letter to us.