



EDEN HOUSING ASSOCIATION LTD

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

EDEN HOUSING ASSOCIATION LTD BLAIN HOUSE BRIDGE LANE PENRITH CUMBRIA CA11 8QU
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Service user number

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Name(s) of account holder(s)

Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

FOR EDEN HOUSING ASSOCIATION LTD OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

Please tick the required payment date:

1st of the Month Weekly Monday

15th of the Month Weekly Friday

If none of the boxes are ticked, it will be assumed that you wish to pay on the 1st of the month

Instruction to your bank or building society

Please pay Eden Housing Association Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Eden Housing Association Ltd and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Reference

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Banks and building societies may not accept Direct Debit Instructions for some types of account

DD11

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, Eden Housing Association Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Eden Housing Association Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Eden Housing Association Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Eden Housing Association Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.