

Scrutiny Audit Panel Meeting

17 September 2025

Attendees	David Croft (Chair), Jenny Webb (EIO, EHA), Heidi Ware (CSM, EHA)
Apologies	Anne Cradock, Malcolm Carruthers

1. Welcome and Apologies

Dave welcomed everybody to the meeting; however, it was noted that attendance was low, with apologies from Anne and Malcolm. All noted that recruitment will be discussed under item 5 of the agenda.

2. Matters arising from last meeting

There were no matters arising from the minutes.

3. Anti-Social Behaviour Communication Taskforce

Jenny updated confirmed that the ASB Communication Taskforce is underway, with the second workshop to be held on 25th September. To date, there are only 3 Taskforce members following a combination of apologies and non-attendance.

Although membership to the Taskforce is lower than previous groups, all members have previously been involved. This has reduced the level of 'scene setting' usually required, and more time to focus on recommendations and outcomes for tenants, which were (unusually) set and agreed during the first session. Heidi confirmed that the recommendations set to date will greatly improve tenant and colleague understanding of the ASB process, and that although the group is small, the previous session had been highly productive.

The report will be presented to SAP in October, so they can review the process, ready to be presented to Board in November.

4. EHA Annual Report

Jenny confirmed that the Annual Report 2025 will be shared with all tenants in the following week. A PDF version was shared on the screen.

Jenny confirmed that the suggestions made by SAP – to include an address from EHA's Chair, and an introduction from Dave as tenant and SAP chair – are included. All agreed the document is well presented, with clear and useful information. Jenny added that the report includes links to our new Tenants Voice Report.

5. SAP – review and recruitment

All noted that SAP membership is low, particularly following **John's** departure from, and now poses a risk to EHA's Scrutiny process.

Although efforts have been made to encourage new membership via the Tenants' Voice report and associated Menu of Involvement, membership remains an issue. Jenny had approached an ideal candidate to join the panel (attendee to the website working group and current member of TOP), however due to personal reasons, he is unable to commit to the panel. All agreed that panel membership requires a certain skill set and level of interest in EHA and the wider regulation.

Unfortunately, **Fran**, who observed the previous meeting has been unable to resolve her IT issues and has not formally applied to the join panel going forward.

Heidi confirmed that recruitment to panels and engagement groups is an issue across the sector, particularly when long term commitment is a requirement, which is why we received the approach to scrutiny back in 2023 to be more inclusive.

Further to discussion, the following measures were agreed:

Scrutiny Audit Panel recruitment drive

Advert to be shared in Viewpoint, website and social media to encourage membership:

- Image of **Dave** with an invitation to join and required skills/ level of understanding required.
- Brief outline of role SAP play in governance and how they influence change and improvement, with examples/ figures.
- outline meeting frequency, role, benefits to membership, plus outcomes/ improvements for EHA and tenants.

Further discussion to take place at forthcoming SAP meeting in October.

6. AOB

No further business was discussed.

7. Date of next meeting

Meetings will be held online/ in person as necessary, on the third Wednesday of every **other** month at 1pm:

- Wednesday 16th October – 1pm
- Wednesday 19th November – 1pm